



## Charities & Non-Profits Topics

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## Information Needed to File e-Postcard

Completing the e-Postcard requires the eight items listed below:

1. [Employer identification number \(EIN\)](#), also known as a Taxpayer Identification Number (TIN).
2. [Tax Year](#)
3. [Legal name and mailing address](#)
4. [Any other names the organization uses](#)
5. [Name and address of a principal officer](#)
6. [Web site address if the organization has one](#)
7. [Confirmation that the organization's annual gross receipts are \\$50,000 or less](#)
8. [If applicable, a statement that the organization has terminated or is terminating \(going out of business\)](#)

### Additional information:

[Form 990-N: Information Reported](#)

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