

## MINUTES

### **SPECIAL COMMITTEE MEETING Thursday, 17 August, 2017 6-8 PM**

Present:

Craig Barnes, Commander  
Bob Cole, Adjutant, Chair of Constitution/Bylaws Committee  
Cynthia Brooks (Constitution & Bylaws Committee Member)  
Allen Robinson (Constitution & Bylaws Committee Member)  
Intisar Hasaan (Chair, Audit Committee/Member, Artscape 2018 Committee)  
Ralph Vanderhall (Audit Committee Member/Artscape Committee Member)  
Katina Barnes, Treasurer (Chair, Artscape 2018 Committee)

## PROCEEDINGS

1. Commander Barnes opened this special Committee session. Treasurer Katina Barnes led the opening prayer.
2. **Chapter 1 Constitution & Bylaws Committee**
  - Adjutant Cole, Chair, convened a revision session with Committee members Cynthia Brooks and Allen Robinson. They went over the entire document and made suggested revisions. Chair Cole will draw up a final draft that incorporates these revisions as well as follow the template in the “Members Only” section at dav.org.
  - The final draft will be read and discussed at our Chapter meeting on Thursday, 14 September at 6 PM. Last-minute revisions will be made and a vote will be taken on the adoption of the revised update.
  - After the adoption of the revised Constitution & Bylaws, it will be signed by Chapter officers and forwarded to Dept. and National HQ for final approval and filing.
3. **Artscape 2018 Committee**

No updates

4. **Hospitality Committee**

- Comrade Cynthia Brooks will send Commander Barnes a cost list for the paper products our Chapter has volunteered for an anticipated participant showing of 400 at the 1<sup>st</sup> Annual Dept. of MD picnic scheduled for 24 September.
- Comrade Brooks also will donate two chess sets for the table games at the picnic
- Tickets will be available online and information on how to obtain them is forthcoming at our Sept. 14<sup>th</sup> Chapter meeting.
- We need to select dates for our holiday party. Chairperson Brooks will work on getting the American Legion NE Post # 285 Hall in East Baltimore near Johns Hopkins. Food will be potluck.

5. Following is a recap of all Chapter Committees. Commander Barnes will address participation expectations at our Sept. 14<sup>th</sup> Chapter meeting.

## **CHAPTER 1 COMMITTEES**

### **ARTSCAPE 2018**

#### **Committee Report due September**

Chair: Katina Barnes, Treasurer

410-370-0136

[katinachez@gmail.com](mailto:katinachez@gmail.com)

Members:

Ralph Vanderhall

[443-220-4489](tel:443-220-4489)

[revvv1264@gmail.com](mailto:revvv1264@gmail.com)

Intisar Hasaan

[410-868-3548](tel:410-868-3548)

[ihasaan@aol.com](mailto:ihasaan@aol.com)

### **AUDIT COMMITTEE**

**Review Chapter financial books during July/August recess**

**Report to Chapter Treasurer at beginning of September prior to Annual  
Financial Report deadline of 15 September**

Chair:

Intisar Hasaan

Member:

Ralph Vanderhall

### **CONSTITUTION & BYLAWS COMMITTEE**

**Submit revisions to current (2004) version by September 14 Chapter meeting**

Chair:

Adjutant Bob Cole  
443-722-8188  
[bobbyglot@gmail.com](mailto:bobbyglot@gmail.com)

Members:

Allen Robinson  
443-655-6659  
[AllenRobinsonfootball@gmail.com](mailto:AllenRobinsonfootball@gmail.com)  
Cynthia Brooks  
410-274-4328  
[beagaddy@bea-gaddy.org](mailto:beagaddy@bea-gaddy.org)

#### **HOSPITALITY COMMITTEE**

**First report due by Sept. 14 Chapter meeting with recommendations for funding**

Chair:  
Cynthia Brooks

#### **EXECUTIVE COMMITTEE**

**Formation of Committee tabled until Sept. 14 Chapter meeting**

Prospective Chair: Craig Barnes, Commander  
Prospective Members: All elected Chapter officers and Past Chapter Commander

#### **MEMBERSHIP COMMITTEE**

**Chapter members voted approval of introducing an incentive to pay off balances up to \$100, with the requirement that recipients attend at least one Chapter meeting following acceptance of incentive.**

Chair:  
Emmitt Hawkes, 1<sup>st</sup> Sr. Vice (in absentia per existing Bylaws)  
Members:  
Intisar Hasaan  
Bob Cole, Adjutant

#### **BENEFITS PROTECTION COMMITTEE (Legislative)**

**Tabled until Sept. 14 Chapter meeting**

Chair:  
John McKoy, 1<sup>st</sup> Jr Vice  
410-240-6508  
[John.C.Jan18@gmail.com](mailto:John.C.Jan18@gmail.com)

- Treasurer Katina Barnes motioned that the Chapter fund her expenses to the Women Veterans' Conference to be held in Georgetown from 10-12 November 2017. She stated the benefit to the Chapter in the potential for increased membership, especially women, and enhancing our presence in

the community. The body voted to approve \$350 to cover Treasurer Barnes' expenses for this convention.

6. The meeting was adjourned by motion and vote at 8:00 PM.