

Para 1: The Treasurer shall maintain the Chapter's financial account(s), as prescribed and approved by the majority of the members present and voting.

Para 2: The Treasurer or other designated officer shall deposit all monies in the name of the Chapter and shall countersign, with the Chapter Commander or one (1) other designated Chapter Officer, on all checks written on behalf of the Chapter.

Para 3: The Treasurer shall immediately surrender or within a reasonable time, all financial records, to include, bank checkbooks, bank statements, receipts, bank ledgers when requested to do so, by the audit committee or Commander.

Section 2: The Commander shall be authorized to make purchases or commit, without prior approval up to \$150.00 of Chapter money. He/she shall bring the expense before the members present at the next regularly scheduled meeting, for a member vote and approval. When possible he/she will send an e-mail out to all Executive Board members advising them of such expenditures and get (5) approvals.

Para 1: This privilege may be suspended or revoked, by a majority vote of members present and voting at any meeting.

Section 3: The Commander may authorize the Adjutant to spend up to \$100.00, with his prior approval, for Chapter operational needs. The Adjutant shall bring the receipt(s) and matter before the members present at the next regular meeting for approval.

Para 1: The Commander or majority of members voting at a regular meeting may revoke this authority.

Section 4: The Chapter or majority of members present and voting at a regular scheduled meeting, may pre-authorized the payment of any standard or routine reoccurring payment i.e. monies needed to pay for mailing, printing of newsletter.

Article 11 - Travel

Section 1: Any member authorized to travel, more than twenty-five (25) miles from our regular scheduled meeting place, on officially approved Chapter business shall be reimbursed for mileage at a previously approved fiscal year rate voted upon by the majority of the members present and voting.

Section 2: Any member authorized for official travel to a State DAV function by the members present and voting may be reimbursed for cost of meals, lodging and tolls in an amount set forth by Executive Board resolution and approved by the majority of members present and voting.

Para 1: Any monies the member is reimbursed by the National or Department organization shall be deducted from the amount paid by the organization.

Para 2: A copy of the National or Department check, or voucher must be submitted with the members request for reimbursement to the Chapter.

Article 12 - Meetings

Section 1: The Commander shall be the presiding officer at all regularly scheduled and emergency meetings and in his/her absence the duty will fall to the next highest officer in the line of succession that is present.

Section 2: Chapter general membership meetings shall be held at least once each month. Chapter annual meeting dates are to be set by the majority vote of the Executive Board and of the Chapter in session.

Para 1: An exception to section 2 above is normally during the month(s) of July and August; the Chapter will not have a regular general membership meeting, but may have other business to conduct during that time.

Para 2: The Chapter meeting dates will be announced in our monthly newsletter and posted on our web-site at www.davmembersportal.org/chapters/ny/144/default.aspx

Section 3: Meeting place and times shall be determined by a majority vote of the Executive Board and the desires of the majority of members present at a general Chapter meeting.

Para 1: Our Chapter meeting place and times shall be posted in our monthly newsletter and our web site at www.davmembersportal.org/chapters/ny/144/default.aspx

Section 4: The Commander may call a special or emergency meeting whenever the Commander may deem it necessary, or when the Commander is requested to do so by ten (10) or more members.

Section 5: Rules of the Chapter general/ special or emergency membership meetings shall be as follows;

Rule 1: Presently a quorum shall consist of seven (7) members present, (3) three of which must be elected officers.

Rule 2: Should the attendance at regular scheduled monthly meetings, increase in size, to a point where a quorum present of only 7, appears to be too small of a proper membership representation the quorum can be changed at a meeting, by resolution and a favorable 2/3 vote of the members present and voting.

Rule 3: Roberts Rules of Order, as revised, shall govern the protocol of all Chapter meetings, and in which they are not inconsistent with this Constitution and By-Laws, and/or the Department of New York and National's Constitution and By-Laws.

Rule 4: Members shall wear the official DAV service cap and a DAV Chapter approved shirt while attending official Chapter meetings or business.

Rule 5: Voting will be by voice (except elections) unless otherwise requested by at least seven (7) members present and voting.