



# DISABLED AMERICAN VETERANS ANNUAL FINANCIAL REPORT



UNIT	<div></div>	STATE DEPT. OF	<div></div>
	NAME & NUMBER		
LOCATED AT	<div></div>	ACCOUNTING PERIOD	<div></div>
	CITY & STATE	FROM	TO

## CASH (LIQUID ASSETS) REPORT

BEGINNING BALANCE (Ending Amount of Liquid Assets from Last Year's Report)

### THIS YEAR'S INCOME OR RECEIPTS:

1. DUES (Per Capita from National Headquarters)
2. FORGET-ME-NOT DRIVES
3. BINGO (GROSS RECEIPTS)
4. THRIFT STORE INCOME (Gross Receipts)
5. BAR / LOUNGE (Gross Receipts)
6. INTEREST & DIVIDEND INCOME (Checking, Savings, & CDs Only)
7. NATIONAL FUNDRAISING PROGRAM (Departments Only)
8. INCREASE IN MARKET VALUE OF INVESTMENTS ON LINE 26 DURING ACCOUNTING PERIOD
9. OTHER INCOME (Attach Schedule)  
(Example: Donations, refunds, money received from Chapter)
10. TOTAL INCOME (Lines 1 through 9)

If the totals of Lines 2 through 9 exceed \$300,000, the report must be audited by a Certified Public Accountant.

### THIS YEARS EXPENSES OR DISBURSEMENTS:

11. SALARIES, PAYROLL TAXES & EMPLOYEE BENEFITS FOR ADMINISTRATIVE PERSONNEL ONLY (Attach Schedule)
12. CONVENTION/CONFERENCE/SEMINARS  
(Attach list showing Names and Amounts)
13. POSTAGE AND OFFICE SUPPLIES (Administrative & Non-Serv Related Postage & Office Supplies)
14. SERVICE/CHARITABLE (Complete and Attach Required Service/Charitable Expense Schedule)
15. FORGET-ME-NOT EXPENSE (Cost of Drive Only)
16. BINGO EXPENSE, INCLUDING BINGO SALARIES & PAYROLL TAXES (Attach Schedule)
17. THRIFT STORE EXPENSE, INCLUDING THRIFT STORE SALARIES & PAYROLL TAXES (Attach Schedule)
18. BAR/LOUNGE EXPENSES, INCLUDING BAR/LOUNGE SALAR PAYROLL TAXES (Attach Schedule)
19. CHAPTER HOME/DEPARTMENT HQ EXPENSES (Attach Sche
20. DECREASE IN MARKET VALUE OF INVESTMENTS ON LINE 26

DURING ACCOUNTING PERIOD

21. OTHER EXPENSES (Attach Schedule)

22. EXPENSES (Lines 11 thru 21)

**ENDING BALANCE** (Beginning balance plus Line 10 Minus Line 22)

**STATEMENT OF LIQUID ASSETS:** (\*See Definition Below)

23. CHECKING ACCOUNTS/CASH ON HAND (Attach Copy of Bank Statement)

24. SAVINGS ACCOUNTS (Attach Copy of Bank Statement)

25. CD'S (Attach Copy of Bank Statement)

26. MARKET VALUE OF INVESTMENTS AS OF END OF ACCOUNTING PERIOD  
(Attach Copy of Investment Statement)

27. TOTAL LIQUID ASSETS (Lines 23 thru 26)  
(Should equal the amount shown on Ending Balance Line)

\* Liquid assets are those assets which are readily convertible to cash, and do not include real or physical property such as real estate or furniture or fixtures. If applicable, complete and attach Other Assets Schedule

**NAME OF BANK(S) AND LOCATION:**

**NAMES OF ALL AUTHORIZED SIGNATURES:**

**SIGNED BY AUDIT COMMITTEE (THREE MEMBERS)**

(Must not include Comdr., Sr. Vice Comdr., Treasurer, Adjutant, or Finance Committee)

**SUBMITTED BY:**

Member

Member

Member

Date

Title

Date

This form is required to be filed annually by the National Constitution and Bylaws Article 8, Section 8.4, Article 9, Section 9.3, and Article 10, Section 10.2. If Gross Receipts excluding dues are less than \$10,000, submit report to Department only.