

Chapter Meetings Every 2nd Tue 6pm	1st QUARTER			2nd QUARTER			3rd QUARTER			4th QUARTER		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Tue 10 Library	Tue 14 VFW	Tue 11 VFW	Tue 09 VFW	Tue 13 VFW	Tue 11 VFW	Tue 08 VFW	Tue 12 VFW	Tue 12 VFW	Tue 09 VFW	Tue 14 VFW	Tue 11 VFW
Executive Meeting Wed 11am	Wed 04 None	Wed 08 VFW	Wed 05 Fisher Hm	Wed 03 MVAMC	Wed 07 MVAMC	Wed 05 Fisher Hm	Wed 02 VFW	Wed 06 VFW	Wed 06 VFW	Wed 03 VFW	Wed 08 VFW	Wed 05 VFW
Nat'l HQ Requirements	Convention Grand Sierra Resort&Casino Reno, Nevada 14-17 July 2018					Register for Mid-Winter Conference		Mid-Winter Conference Arlington, VA 24-27 Feb 2019			Nominate Chapter Delegates for National Convention	
TN Dept. HQ Requirements		Dept Annual Picnic			Register for Mid-Winter Conference		Mid-Winter Conference Murfreesbo 17-19 Jan 2019			Nominate Chapter Delegates for State Convention		Convention Doubletree Murfreesboro 19-22 Jun 2019
Executive Committee	4th July		Vet Mob/Info Service Office	Prep for Veterans Day	Veterans Day	Chapter Christmas Party	Chapter Membership Drive		Fundraiser	10th District Meeting	Memorial Day	
Regular Meetings (Commander)	Installation of Chapter officers (w/Quorum)				Library Room Reservaitons Complete Application				Appoint Nominating Committee for Chapter Election		Make Nominations for election	Make Nominations for election and Elect officer
	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO	MVAMC-VSO
Finance Committee (Treasurer)		Audit Committee Completes & Forward to Higher HQs Annual Report			Federal Tax Return 990 Due to IRS before November 15th					Post Office Box Annual Rental Fee	TN Revenue Dept. Sales and Use Tax Certificate of Exemption Expiration: Jun 30, 2019	
Financial Rept	1-30 Jun18	1-31 Jul18	1-31 Aug18	1-30 Sep18	1-31 Oct18	1-30 Nov18	1-31 Dec18	1-31 Jan19	1-28 Feb19	1-31 Mar19	1-30 Apr19	1-31 May19
Admin- strative Committee (Adjutant)	Complete & forward to High HQs the Officer Report	Submit Membership Supplies Order Form	Letter & form to Post Office Udating Information		TN Annual Report & Charitable Solicitation Due before Nov. 1st							
Minutes	12-Jun-18	10-Jul-18	14-Aug-18	11-Sep-18	9-Oct-18	13-Nov-18	11-Dec-18	8-Jan-19	12-Feb-19	12-Mar-19	9-Apr-19	14-May-19
SPECIAL EVENTS & OPPOR- TUNITIES	Installation of Chapter officers (w/Quorum)			Mandatory Regular Meeting (w/Quorum)	Veterans Day Parade, Veterans Cemetery Ceremony, Thanksgiving	VA Hospital Christmas Event, Chapter Christmas Dinner	New Years		Mandatory Regular Meeting (w/Quorum)		Veterans Cemetery Ceremony	Annual Meeting (Election of Officers) (w/Quorum)