

Wasatch Chapter 1  
Disabled American Veterans  
Department of Utah  
Minutes of 08 September, 2016

**1. Opening ceremonies** held in joint session with Auxiliary.

**2. Roll Call of Officers**

Commander	Present
Senior Vice	Present
Junior Vice	Present
Adjutant	Present
Chief of Staff	Present
Treasurer	Present
Chaplain	Present
Officer of the Day	Present
Sergeant at Arms	Present

**3. Introduction of guests**

None present.

**4. Reading of minutes of last meeting**

Motion to waive reading and refer to copy at Commander's station or website.

M/J.Chaney,S/N.Hargrave,A/U

**5. Treasurer's report**

Balance in checking: \$15,371.75, Distress Committee discretionary fund at \$500 on hand. Authorized expenditures: \$75 for internet device/service, \$75 for Storage unit, \$44.93 for administrative supplies, \$100 contribution to Wheelchair Games donation by Department.

Annual Financial Report has been completed and submitted to National.

**6. Bills against the Chapter**

Jeff Roper was scheduled to submit Form 4 for total due for installation of handrail for member Rod Bulloch but did not have all the receipts so will submit later this week to Treasurer and item will be reported under this heading next meeting.

**7. Sickness and distress**

Rod Bulloch mentions that a vet in West Jordan received assistance from Chapters 6 and 4 following a house fire and asked if we should contribute. John Eakins points out this would be an unnecessary overreach outside our area of responsibility and no help has been requested of us.

**8. Applications for membership transfers**

None received.

**9. Introduction of new members**

None present.

**10. Reading of communications**

State Executive Committee meeting scheduled for September 10. Commander will be unable to attend and assigns Senior Vice to attend as alternate. Commander mentions that any member in good standing can attend the SEC but only Officers designated as alternates may represent the Chapter. Others may attend as guests but may not make motions or vote.

Letter received from Department notifying us that Commander Espinoza, Adjutant Larson along with the Department Chief of Staff and Judge Advocate will be visiting Chapters state-wide. Commander Espinoza plans to present 30 minutes of remarks

concerning information acquired at Conferences and Conventions. Following her presentation, there will be a question and answer session to address questions concerning benefits assistance, Constitution and Bylaws, Fundraising, DAV Rituals, etc. The group is scheduled to visit our Chapter at 7p:00pm on Thursday, January 12 (regularly scheduled meeting time date and location).

### **11. Reports of committees**

Distress Committee: No report

LVAP Committee: Chairman Hargrave leads discussion of how hours are to be reported and provides Form 26 (Group Reporting) and Form 27 (Individual Reporting) to members present. He explains that individuals should submit a report at each meeting that covers all hours/events including the hours for the previous month's meeting. Group reports to be submitted by the member in charge where several members conduct a single event. Golden Corral and Camp Corral hours will be consolidated onto a single group report at the end of the event by the Scheduling Coordinator. Hargrave reminds all that this is why it is important to record your hours at the restaurant on the master sign-in log since that is the only record of the individual hours contributed. Consolidated Chapter report due at Department by 25<sup>th</sup> of each month.

Membership Committee: No report

### **12. Unfinished business**

Commander asks if anyone present was able to attend the Veteran's Court Graduation on July 18. No replies. We should work harder to contribute to this program whether volunteering as Mentors or just attending the graduation ceremonies. Judge McVeigh's Court offers veterans in serious trouble an opportunity to recover and rehabilitate their lives.

Commander mentions that the Santa Zone project at the Payson Veteran's Hospital is not far off and asks John Eakins for a report on their plans and if they can estimate the amount requested from us to help defray the cost of postage. Eakins will report at next meeting after meeting with coordinator.

Elks are progressing with the installation of the base for the Vietnam Memorial Wall replica and could use some help on the 11<sup>th</sup> clearing away large rocks so that the motorcycle groups will be able to negotiate the route. Volunteers are asked to bring gloves and a five-gallon bucket. Remember this will be on Patriot's Day. Help needed on the 14<sup>th</sup> to 19<sup>th</sup> with event activities. We have been given the OK to set up a booth on the opposite side of the Lodge for giving information and assistance but no recruiting or soliciting donations.

### **13. New business**

Discussion of our meeting schedule. Consensus is to establish set-up 6:00pm, Joint Session 6:30pm – 7:15pm, Business Meetings 7:15 – 9:00pm. Business Meeting to be extended only upon approval of motions in 15-minute increments. Memorial Ceremony to be delayed until end of meeting if extended.

Due to an oversight, we were not able to attend the Chapter Service Officer training on August 13<sup>th</sup> and therefor the Chapter has no certified Service Officers. Don Reed the NSO Team Leader has authorized Adjutant Matthews, an experienced CSO, to conduct the training for Chapter 1 members. Volunteers should notify Adjutant who will announce scheduled dates for training.

Golden Corral fundraiser is coming soon and we need to get started on planning and coordination. Commander will schedule meeting with restaurant Manager Ryan Codner. Officers are encouraged to attend. Commander mentions that the last Camp Corral fundraiser was conducted in two separate sessions and suggests this might help make the Military Appreciation fundraiser could be split in the same way to offer some respite for volunteers to help avoid burn-out. He suggests phase one from 7 to 16 October and phase

two November 8 through 10. John Eakins, as Past Commander, cautions that this can only be done if we sacrifice several days of fundraising to provide the break and this will seriously reduce our total donations. This will be discussed further at the meeting. Brief discussion of how donation funds are to be handled redacted from published minutes. Commander suggests we should reach out to members who don't regularly attend meetings and ask for their participation.

Commander suggests that we develop some form of recognition for volunteers who contribute highest total hours. Lloyd Green is one such member who contributed over 65 hours during the Camp Corral fundraiser and even more in the last Military Appreciation project. John Eakins notes that Lloyd does not own a DAV cap and moves that we purchase one for him. M/J.Eakins,S/S.Davenport,A/U

Adjutant Matthews advises that he and his wife have decided to purchase a home in Puerto Rico and will probably relocate in about a year or less. A new Adjutant needs to step up soon so training can begin. Matthews has performed the duties of Adjutant for the last five-plus years, including his three years as Commander while the Chapter underwent a great deal of development and growth. There is much to be learned if the standards established are to be carried on. Matthews suggests that it might be a good idea to assign an assistant to the Adjutant to help support the workload.

**14. Good of the Order**

Remember to patronize our supporters at Golden Corral, Flags and Stuff, Tuff Trucks and Larry H. Miller Auto Sales.

**15. Memorial ceremony**

Conducted at 2100hrs

**16. Adjournment**

Motion to adjourn. M/T.Matthews,S/J.Eakins,A/U

Submitted:

Approved:

T.J.Matthews  
Adjutant

Robert Bennett  
Commander

Note abbreviations used: M/J.Doe,S/A.Smith,A/U = Motion made by J. Doe, seconded by A. Smith and approved (A) unanimously (U).