Disabled American Veterans
Department of North Carolina

Constitution, Bylaws, &
Department Executive Committee
Regulations

As amended by the members assembled at the
97th DAV Department of North Carolina
Annual Convention
held in Greensboro, NC from June 20-23, 2019
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CONSTITUTION

of

Disabled American Veterans

Department of North Carolina, Inc.

PREAMBLE

For God and Nation, and for our commonweal, we former members of the armed forces of the United States having aided in maintaining the honor, integrity, and supremacy of our country, holding in remembrance the sacrifices in common made and drawn together by strong bonds of respect and mutual suffering, solemnly and firmly associate ourselves together in creating the Disabled American Veterans, the principles and purposes of which shall be supreme allegiance to the United States of America, fidelity to its Constitution and laws; to hold aloft the torch of true patriotism; strive for a better understanding between nations that peace and goodwill may prevail; to cherish and preserve the memories of our military association; and to aid and assist worthy wartime disabled veterans, their widows, their orphans and their dependents.

ARTICLE I -- NAME

The name of this organization shall be “Disabled American Veterans, Department of North Carolina, Incorporated.”

ARTICLE II -- AFFILIATION

The Disabled American Veterans, Department of North Carolina, Incorporated, recognizes the National Organization, known as Disabled American Veterans, incorporated by Act of Congress, and affirms its allegiance, and subordination, to the said National Organization, its Constitution, Bylaws, and all rules, mandates and regulations promulgated pursuant thereto.

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ARTICLE III -- PURPOSE

To uphold and maintain the Constitution and the laws of the United States; to realize the true American ideals and aims for which those eligible to membership fought; to advance the interests and work for the betterment of all wounded, gassed, injured and disabled veterans; to cooperate with the United States Department of Veterans Affairs and other public and private agencies devoted to the cause of improving and advancing the condition, health and interests of all wounded, gassed, injured and disabled veterans; to stimulate a feeling of mutual devotion, helpfulness and comradeship among all wounded, gassed, injured and disabled veterans; to serve our comrades, our communities and our country; and to encourage in all people that spirit of understanding which will guard against future wars.

ARTICLE IV -- MEMBERSHIP

Eligibility for membership in this organization shall be as prescribed in the National Constitution and Bylaws.

ARTICLE V -- POWERS

The Disabled American Veterans Department of North Carolina, Inc. shall have perpetual succession so long as it remains a part of the Disabled American Veterans National Organization, with the power to sue and be sued in the courts of law and equity; to receive, hold, own, use and dispose of such real estate and personal property as shall be necessary for the efficient and economical operation of the Department of North Carolina Disabled American Veterans; to establish local chapters throughout the State of North Carolina in accordance with the directives of the National Organization; to publish a newspaper or other publications devoted to the purpose of the Disabled American Veterans and generally do all such acts and things as may be necessary and proper in carrying into effect the purposes of this organization.

ARTICLE VI -- ADMINISTRATION

Section 1: The administrative affairs of this organization shall be vested in the Department Executive Committee composed of the Department Commander, Senior Vice Commander, First Junior Vice Commander, Second Junior Vice Commander, Treasurer, Judge Advocate, Immediate Past Department Commander, and one Executive Committeeman from each District within the Department of North Carolina.
Section 2: Each Annual Department Convention shall elect a Department Commander, Senior Vice Commander, First Junior Vice Commander, Second Junior Vice Commander, Treasurer, and Judge Advocate.

Section 3: No person elected as Department Commander may be reelected to succeed himself.

Section 4: The principal place of business and place of work of the Department Adjutant of this Department shall be as the Department of North Carolina Executive Committee may direct.

ARTICLE VII -- COMPOSITION

The Department of North Carolina shall consist of all chapters of the Disabled American Veterans in good standing, which have been duly organized within the State of North Carolina.

ARTICLE VIII -- LEGISLATION

The supreme legislative powers of this organization shall be vested in the Annual Department Convention, which shall be composed of the Department Officers, Past Department Commanders, and the accredited delegates or alternates representing the several chapters, which are now, or may be hereafter included in this organization.

ARTICLE IX -- EXECUTIVE

The executive power of this organization shall be vested in the Department Commander, subject to approval of the Department Convention or the Department Executive Committee.

ARTICLE X -- AUXILIARIES

The Department of North Carolina recognizes the Disabled American Veterans Auxiliary, subject to such supervision as conforms with the National and Department Constitution and Bylaws of both organizations.
ARTICLE XI -- AMENDMENTS

Section 1: This Constitution may be amended at any Department Convention by a two-thirds majority vote of the total accredited delegates assembled thereat, provided that the proposed amendments have been read to the convention at least twice or read once and presented in writing once, before being voted upon. In either case, two different business sessions must be involved.

Section 2: Should it ever be shown that an Article or Section of this Constitution is in conflict with an Article or Section of the National Constitution, then that Article or Section of the National Constitution shall supersede and govern without changing the force and effect of the remaining Article or Section of this Constitution.

Section 3: Amendments become effective immediately upon approval of the National Judge Advocate in accordance with Article 8, Section 8.5 of the National Constitution and Bylaws.
BYLAWS
of
Disabled American Veterans
Department of North Carolina, Inc.

ARTICLE 1 -- ORGANIZATION

Section 1.1: Governing Bodies

The governing bodies of the Organization shall be the Department Convention, the Department Executive Committee, and Chapters.

Section 1.2: Records -- Inspection

Each such body shall keep records of its proceedings, which shall be open to any recognized officer of the organization.

Section 1.3: Affiliation

This Department recognizes the National Organization known as Disabled American Veterans, incorporated by Act of Congress, and affirms its allegiance, and subordination to the National Organization, its Constitution, Bylaws and all rules, mandates and regulations promulgated pursuant thereto. Upon dissolution of the Department, the assets remaining after payment of its debts shall be distributed as provided in Article 6, Section 6.4, Paragraph 5, of the National Bylaws.

ARTICLE 2 -- POLICY

Section 2.1: Nonpartisanship

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This Organization shall be non-political and non-sectarian and the name of this Organization or name of any subdivision thereof shall not be used in representing the desires or wishes of its membership in any political, sectarian or labor dispute, except as hereinafter provided. Provided, however, that the foregoing shall not prevent this Organization or any subdivision thereof from participating in political issues which have a direct bearing upon the welfare of America's disabled veterans.

Section 2.2: Legislative Activities

No member shall appear before any legislative body or speak in the name of this Organization, or any subdivision thereof, as sponsoring or opposing any legislation contrary to any resolution then in effect regarding such legislation, which has been regularly adopted by the Department Convention, the Department Executive Committee, or by a chapter, of which he is a member.

ARTICLE 3 -- DEPARTMENT CONVENTION AND CONFERENCES

Section 3.1: Supreme Power

The supreme powers of this organization are vested in a Department Convention.

Section 3.2: Duration of Mandates

Mandates and resolutions adopted at each Department Convention shall be effective only until the next Department Convention.

Section 3.3: Purpose

The Department Convention shall be held to:

Paragraph 1: Elect Department Officers.
Paragraph 2: Receive the annual activity reports from the Department Commander and Department Adjutant. Both Officers will give an oral report and provide a written report for the Convention minutes. All other officers shall submit a written report and an oral report, if called upon by the Department Commander.

Paragraph 3: Adopt and amend the Constitution and Bylaws of the Department and other Department regulations governing the organization, administration, and operation of the Department or member Chapters.

Paragraph 4: Honor the outstanding performances and contributions of organization members.

Paragraph 5: Honor the outstanding contributions to the organization by non-members.

Paragraph 6: Conduct other business as may be properly brought before the Convention in the form of resolutions and main motions.

Section 3.4: Time and Place

Paragraph 1: A Department Convention shall be held between June 1 and July 31, annually, unless prevented by a national or state emergency. Department Conferences will be scheduled as approved by the Department Executive Committee.

Paragraph 2: The Department Executive Committee shall determine the place where the Convention and Conferences shall be held at least two (2) years in advance, upon recommendation made to it by the Conference and Convention Committee. The Department Executive Committee may change the time and place if it appears that the Convention or Conference cannot be held satisfactorily at the time and place previously determined.

Paragraph 3: The Department Executive Committee must develop a five (5) year location plan for future locations of Department Conferences and Conventions.

Section 3.5: Composition
The Department Convention shall be composed of the elected Department Officers, Past Department Commanders, and the delegates and alternates representing the Chapters within the Department of North Carolina.

**Section 3.6: Registration Fee**

Paragraph 1: The Registration Fee at Department Conferences and the annual Convention shall be applicable to all attendees and guests. The Department Executive Committee determines fees for registration and other events at Department Conferences and the annual Convention. No member otherwise eligible to vote shall be entitled to vote until duly registered and all fees are paid.

Paragraph 2: All Chapters and Department Executive Committee members will receive a summarized electronic copy of the Department Convention proceedings within sixty (60) days of the adjournment of the Department Convention.

**Section 3.7: Number of Delegates**

Paragraph 1: Except as otherwise hereinafter specified, each chapter shall be entitled to one delegate and one alternate for its charter. Each chapter, in good standing, shall be entitled to one delegate and one alternate for each thirty (30) members or major portion thereof, based upon their membership as of April 30 each year. At Department Conventions, a Chapter has the total of these delegate votes if one or more delegates legally represent the Chapter.

Paragraph 2: As used in this Article "members in good standing" shall mean the number of members for whom current per capita tax has been received by the Department.

Paragraph 3: No person shall be entitled to vote or act as a delegate or alternate unless he is a member of the DAV in good standing.

**Section 3.8: Election of Delegates**

Paragraph 1: The representative chapters shall elect chapter delegates and alternates at least thirty (30) days prior to a Convention. Utilizing forms provided by the Department Adjutant, Chapters shall furnish the Department Headquarters the names and other required delegate and alternate information not less than fifteen (15) days before the opening of the Department Convention.
Paragraph 2: An exception to this Section may be only granted by the Convention Credentials Committee. The exception can only be considered after a properly completed Chapter Delegate Form is presented to the Committee for review and decision. The decision of the Committee shall be final and without appeal. No exceptions will be considered or granted after the Convention First Business Session.

Section 3.9: Voting

Paragraph 1: Each elected Department Officer, each Past Department Commander and each accredited chapter delegate shall be entitled to one vote in the Convention, except as hereinafter specified.

Paragraph 2: No delegate or alternate representing any chapter, which is indebted to the Department Organization, shall be seated or entitled to vote at the Convention.

Paragraph 3: The Department Adjutant shall render statements to each chapter, not less than thirty (30) days before each Convention, giving each chapter's indebtedness to the Department Organization, if any, and on payment of such amounts the chapter shall be considered free and clear of all indebtedness for purposes only of determining whether its delegates shall be entitled to vote at such Convention.

Paragraph 4: No delegate or alternate representing any chapter whose charter has been suspended or revoked and has not been reinstated prior to the first business meeting of the Convention shall be entitled to vote.

Paragraph 5: No person shall cast a vote in the Department Convention in more than one representative capacity, or be registered as a delegate from more than one chapter.

Paragraph 6: In the absence of any delegate, his alternate shall cast his vote.

Paragraph 7: Chapter delegations will elect their own chairman, who will cast the chapter vote in accordance with delegate wishes. The vote of any delegate who may be absent and not replaced by an alternate shall be cast in the same proportion as the votes of the delegates present.
Paragraph 8: Prior to any voting, delegates must be separated from non-delegates.

Section 3.10: Active Chapters

The term "active chapters" as used herein includes only chapters which:

Paragraph 1: Have ten (10) or more members for whom current per capita tax has been paid, as shown by the records of the Department Adjutant thirty (30) days prior to the Convention; and,

Paragraph 2: Have submitted the required forms and reports for the year or other appropriate period prior to the Convention not later than noon on the last day of the Convention; and,

Paragraph 3: Have duly elected new officers as required by Section 9.2 below.

Section 3.11: Rules of the Convention

The Department Executive Committee will serve as the Convention Committee on Rules and will consider and recommend changes to the Rules of the Convention for presentation to and adoption by the membership assembled during the Convention First Business Session.

Rule 1: The most current edition of Robert's Rules of Order will govern, except as hereinafter provided, and when not in conflict with the National or Department Constitution and Bylaws.

Rule 2: For the purpose of recognition, a member of the Convention must (a) approach the microphone, (b) proceed, only after recognition from the Chair, by addressing the Chair as "Commander" or "Mr. Chairman", state your name and chapter name and number (or otherwise identify yourself if not a delegate), and (c) proceed only after being further recognized by the Chair.

Rule 3: Debate shall be limited to three (3) minutes for each speaker, except by two-thirds consent.
Rule 4: Not more than two (2) accredited delegates from any one chapter shall be permitted to discuss any one subject, except by two-thirds consent. Accredited delegates, alternates, and Department Officers may appear before any Convention committee to argue for or against any matter being given consideration, provided they make an appointment for such appearance with the committee chairman or secretary. All Department officers and employees, and members of Convention committees are to be subject to call during committee sessions.

Rule 5: Recognition shall be granted only once to any one speaker on any one subject. A rebuttal of not more than two (2) minutes may be permitted. Additional recognition may be granted by two-thirds consent.

Rule 6: Five (5) copies of resolutions must be submitted to the Department Adjutant, in printed or typewritten form, and signed by the sponsor. No resolution shall be accepted after 12:00 on the opening day of the Convention. A Convention Committee may originate such resolutions as they desire to sponsor so long as they pertain to the subject with which they are charged.

Rule 7: The Department Adjutant shall deliver all resolutions and other such items promptly to the appropriate Convention Committee. No resolution shall be rejected or shall fail to be so delivered or referred to the appropriate Convention Committee by the first day of the Convention, regardless of whether all districts have chosen their members to Convention Committees, so long as a minimum of three (3) different districts are represented on the committee. All resolutions on hand shall be referred as quickly as possible in accordance with the foregoing.

Rule 8: No resolution can be discussed by the Convention until a Convention Committee has reported the same, except by a two-thirds vote. Any resolution referred to but not favorably reported by such committees may be called up for consideration at the time a motion to discharge a said committee is considered.

Rule 9: Each Chapter delegation shall select a chairman who shall announce the vote of his delegation. When any member thereof who is entitled to vote demands the poll of their delegation, the Adjutant shall poll the vote of such delegation without debate or discussion.
Rule 10: In voice voting on any subject before the Convention, no person shall participate except fully accredited delegates and alternates acting as delegates who have registered and paid the registration fees. Non-delegates shall be separated from delegates.

Rule 11: The Unit Rule of Voting shall not be permitted. No voting by proxy shall be permitted.

Rule 12: Delegates and alternates of chapters indebted to the Department in any amount shall not be seated and cannot vote.

Rule 13: Voting shall be voice except (a) when a roll call is directed by the Chair or demanded by one fourth of the delegates present; and (b) in the case of election of Department Officers which may be voice voting when there is no contest. Unless otherwise directed by the Chair, roll calls shall be made in this order; Chapters in ascending numerical order; Past Department Commanders in alphabetical order, and Department Officers in descending rank.

Rule 14: Nominations for Department Officers shall be made by the Nominating Committee and from the floor.

Rule 15: Only one nominating speech and one seconding speech will be permitted for each candidate for an elected office. Where offices are contested, each candidate may be allowed one five (5) minute speech and a three (3) minute seconding speech.

Rule 16: In the event there are more than two candidates nominated for an office, the balloting will continue, with the candidate with the lowest number of votes being dropped off the ballot at each voting, until one candidate shall receive a majority vote.

Rule 17: Discussion of personal grievances, local conditions, or claims concerning one individual with respect to his personal interest, shall not be in order before the Convention, but may be discussed before committees of the Convention with the approval of the respective committee.

Rule 18: Department officers shall serve as Officers of Convention. The Department Adjutant shall serve as the Adjutant and Secretary of the Convention.
Rule 19: The Department Sergeant-at-Arms shall be the Sergeant-at-Arms of the Convention. An Assistant Sergeant-at-Arms appointed by the Department Commander shall assist him.

Rule 20: The final report of the Credentials Committee, the report of the Nominating Committee, and the nomination and election of Department Officers designated in Article VI of the Department Constitution, shall be held during the final business session unless the Convention wills otherwise for good and sufficient reason.

Rule 21: No person who has talked for or against any motion or other item of business on the Convention floor shall be permitted to make a motion to table it. A motion to table is not debatable and shall require only a majority affirmative vote. A tabled motion may be taken from the table by majority vote.

Rule 22: No person will be entitled to vote or act as a delegate or alternate unless he or she is a member of the Disabled American Veterans in good standing.

Rule 23: Any chapter passing during roll call vote will not be privileged to cast a delayed vote unless the pass is stated as "Pass but hold in abeyance." When the issue is decided at the end of the first roll call vote, no further vote may be recorded.

Rule 24: The Department Executive Committee will investigate any member suspected of paying for votes with an eye toward disciplinary action under Article 16 of the National Bylaws for referral to the National Commander.

Section 3.12: Amendment of Rules

The foregoing Rules of the Convention may be amended by majority vote at the first business session of a Department Convention, notwithstanding anything contained in Section 12.8 to the contrary.

Section 3.13: Handling Resolutions
The procedure for presentation, consideration, and adoption of resolutions by the Department Convention is established as follows:

Paragraph 1: Every resolution to be considered must be typewritten, with at least five copies, and every such resolution must contain an endorsement indicating that a chapter, district, the Executive Committee, any standing committee or a Convention committee has favorably considered it.

Paragraph 2: A resolution, to be considered, must be received by the Department Adjutant not later than noon on the opening day of the Convention.

Paragraph 3: The resolving clause shall be: "THEREFORE, BE IT RESOLVED that Disabled American Veterans Department of North Carolina, Inc., in Department Convention assembled in (town), (date), that".

Paragraph 4: A resolution may be considered by the Convention without conforming to the above rules of procedure if such resolution is reported favorably by the Committee on General Resolutions.

Paragraph 5: Unless a resolution has been recommended favorably by the appropriate Convention committee, it can be considered only by an affirmative vote of the majority of the delegates present.

Paragraph 6: The process for all resolutions and all recommendations for Constitution and Bylaw changes must originate from a Chapter, District, Department Executive Committee, or Convention Committees.

Paragraph 7: The Department Adjutant will deliver proposed resolutions and recommendations to the designated Convention Committee Chairman on the first day of the Convention. Should a Committee Chairman find they have received an incorrect item, the Chairman will be responsible for returning the incorrect item to the Department Adjutant as soon as discovered.

Section 3.14: National Convention Delegates

Paragraph 1: The Department Commander and Senior Vice Commander (or Department Adjutant) will attend the National Convention as delegates. The Department Commander will be the Department Delegate and the Senior Vice Commander as the Alternate Department Delegate. The Department Adjutant may be either the Department Delegate or Alternate Department Delegate.
Paragraph 2: If special recognition is to be presented by the National Organization for the past year's accomplishments, the Immediate Past Department Commander may travel, at the Department's expense, to accept this recognition and must attend all business and educational sessions of the National Convention. Any and all reimbursement will be in accordance with the Department Travel and Allowance Guide.

ARTICLE 4 -- DEPARTMENT EXECUTIVE COMMITTEE

Section 4.1: Members

The Department Executive Committee shall be composed of the Department Commander, who shall be the Committee Chairman, Senior Vice Commander, First Junior Vice Commander, Second Junior Vice Commander, Treasurer, Judge Advocate, Immediate Past Department Commander, and each of the several District Committeemen (or their alternates in their place). The Department Adjutant shall serve as the Secretary, but without a vote.

Paragraph 2: Standing Committee Chairmen shall serve as advisors to the Commander, with the privilege of attending all regular and special meetings at their own expense but without a vote. If the Department Commander requires a verbal report be given to the Department Executive Committee, they may be reimbursed for their attendance. Any and all reimbursement will be in accordance with the Department Travel and Allowance Guide.

Section 4.2: Regular Meetings

The Department Executive Committee shall hold its stated meetings as follows: One within twenty-four (24) hours preceding the convening and one within twenty-four (24) hours following the adjournment of each Department Convention; plus, a minimum of one (1) meeting during each Department Conference.

Section 4.3: Special Meetings

Paragraph 1: During the period of the Convention, whenever the Department Commander deems it necessary, he may call a special meeting of the Department Executive Committee.
Paragraph 2: At other times, the Department Commander may call a special meeting of the Department Executive Committee and must do so upon the written demand of 25 percent of its members.

Section 4.4: Attendance

Any member of the Disabled American Veterans in good standing may attend meetings of the Department Executive Committee except when the Department Executive Committee may declare itself in an executive session. This right to attend such meetings shall be without the right to vote or voice and without cost to the Department Organization.

Section 4.5: Mail Ballots

Business of the Organization requiring the consideration of the Department Executive Committee between stated meetings may be transacted through the office of the Department Adjutant by means of electronic ballots. The Commander and Adjutant shall determine if an item of business is suitable for an electronic ballot. A telephone ballot or verbal ballot will not be conducted and will not be considered valid for any business of the Department Executive Committee.

Section 4.6: Powers

All legislative, administrative, and executive matters not otherwise specifically covered by the provisions of the Constitution, Bylaws, and Regulations of the National and Department Organizations or by any enactment of the Department Convention will be determined by the Department Executive Committee. The Department Commander may only make recommendations. The Committee may adopt Regulations and Statements of Policy to effectuate both the intent of its determinations and the intent of these Bylaws.

Section 4.7: Quorum

A quorum for regular and special meetings of the Department Executive Committee is hereby established as a majority (50% + 1) of the District Committeemen, or Alternate(s) in the Committeeman’s place, and a majority (50% + 1) of the elected Department Officers, which must include the Department Commander or Department Senior Vice Commander.

ARTICLE 5 -- DEPARTMENT DISTRICTS

Section 5.1: Geographic Areas
Paragraph 1: The Department of North Carolina may be divided into districts. The purposes of districts are: 1) to promote the growth of the organization; 2) promote inter-chapter relationships; 3) provide for better liaison between the Department, chapters, and members; and 4) encourage meaningful coordination between chapters and members with their elected representatives.

Paragraph 2: The Department Executive Committee has the power to change, modify, create, or eliminate districts only during a special or regular Committee meeting. Electronic ballots will not be used to change, modify, create, or eliminate districts. The listing of districts and their jurisdictions will be attached as an Appendix to these Bylaws.

Section 5.2: District Meetings

Paragraph 1: There shall be at least two (2) district meetings per year, one before Christmas and one from 45 to 90 days prior to the Department Convention, the latter of which shall be the election meeting. In even-numbered years, the even-numbered districts shall elect a District Executive Committeeman and alternate, and in odd-numbered years, the odd-numbered districts shall elect a District Executive Committeeman and alternate. No District Executive Committeeperson shall serve more than two (2) full consecutive terms in any District.

Paragraph 2: District members (Primary and Alternate) for the Department Nominating and Resolution Committees shall be elected at the spring meeting.

Paragraph 3: Voting at District meetings shall be as follows: Each chapter present shall have one vote for each representative up to a maximum of six votes. Should there be more than six representatives present, each shall have a percentage of the vote, and the chapter delegation is in no way obligated to cast a unanimous vote.

Paragraph 4: Each Chapter must complete and submit the Chapter Activity Report to the District Committeeman at each District meeting. Chapters may be required to give a verbal report to the District. The District Committeeman must submit all Chapter Activity Reports to the Department Commander within ten (10) days of the District meeting. The Chapter Activity Report Form will be available from the Department website.
Article 6 of the National Constitution and Bylaws shall govern the authority concerning charters of the Department and Chapters.

ARTICLE 7 -- DEPARTMENT OFFICERS

Section 7.1: Immediate Past Department Commander

Paragraph 1: The Immediate Past Department Commander is considered a Department Officer and shall be entitled to all rights and privileges accorded elective officers. He shall be under the general leadership of the Department Commander and perform other duties as are appropriate.

Paragraph 2: Should the Immediate Past Department Commander be removed from office or be unable to serve, the Department Executive Committee may designate the most junior Past Department Commander who is able and willing to serve to occupy this position.

Section 7.2: Elected Officers

Paragraph 1: The elected officers of the Department of North Carolina shall be Commander, Senior Vice Commander, First Junior Vice Commander, Second Junior Vice Commander, Treasurer, and Judge Advocate. Each officer shall perform the duties prescribed in the National and Department Constitution and Bylaws. The Treasurer may also serve as the Adjutant but only in a temporary manner not to exceed ninety (90) days. No other member may hold more than one elected or appointed department office at one time. To avoid any implied or actual conflicts of interest, Department officers should not hold a state-level office in any other veterans organization recognized by the United States Department of Veterans Affairs during their term of office.

Paragraph 2: All officers shall be elected at each Department Convention. When there is only one (1) nominee for any office, the Adjutant shall cast one unanimous vote for the nominee.

Paragraph 3: All elected officers shall serve a term of one (1) year or until their successor has been elected and installed. Their term of office shall begin after the close of the Convention in which they were elected and installed.
Paragraph 4: When any Commander or vice commander office becomes vacant for any reason, all subordinate vice commander officers advance automatically. The resultant vacancy can be filled by appointment of the Department Commander, subject to approval of the Department Executive Committee.

Paragraph 5: In the event of a vacancy in the office of the Department Treasurer, Department Judge Advocate or an appointive office, the Department Commander shall appoint a member of the Department in good standing to fill the vacancy, subject to approval of the Department Executive Committee.

Paragraph 6: All elected officers shall submit a report to the Department Convention outlining his activities during his year in office. Interim reports are required to be submitted at Department Conferences.

Paragraph 7: Any department elected officer, department appointed officer, district committeeman, or alternate district committeeman may be recalled from office by a "Motion of No Confidence" resulting in a two-thirds affirmative vote of the Department Executive Committee members present and voting at a special or regular Executive Committee meeting that has an established quorum. Only one officer may be removed at a time with this method. If the motion passes, the officer is immediately dismissed from his or her office and must surrender any and all documents, keys, passwords, and other property of the Department to the Department Headquarters. If the motion fails, no further action is required. Only one "Motion of No Confidence" per officer per meeting is allowed. Any vacancy created as a result will be filled as prescribed in these Bylaws.

Section 7.3: Duties of Elected Officers

Subsection 7.3.1. Department Commander

Paragraph 1: The Commander shall normally be the presiding officer of the Department of North Carolina Convention, Conferences, and Department Executive Committee meetings. He shall, with the approval of the Executive Committee, be the public spokesman for the Department and fulfill the duties as prescribed by the National and Department Bylaws.

Paragraph 2: The Commander, with the approval of the Executive Committee, shall appoint such officers, chairmen, committee members, and other individuals as prescribed by these Bylaws or as he in his judgment deems necessary for the efficient operation of the Department.

Paragraph 3: The Commander shall be an ex-officio member of all Department committees, unless provided for in these Bylaws, and shall be informed of the meeting times and places.
Paragraph 4: The Commander will be a member of the Department Finance Committee, but shall not be the Chairman of that Committee.

Paragraph 5: The Commander shall have signature authority for Department banking accounts.

Paragraph 6: The elected or elevated Department Commander must complete nine (9) months of their term in order to be eligible to be considered a Past Department Commander and to wear a Past Department Commanders' uniform hat and pin.

Subsection 7.3.2: Department Senior Vice Commander

Paragraph 1: The Senior Vice Commander shall perform duties as may be reasonably assigned by the Commander, the Department Executive Committee, and these Bylaws. In the absence of the Department Commander for any reason, shall perform the duties of the Department Commander.

Paragraph 2: The Senior Vice Commander shall be a member of the Department Finance Committee. He shall have signature authority for all Department banking accounts.

Paragraph 3: The Senior Vice Commander shall be a representative of the Department as a member of the State Veterans Council and member of the Department Benefits Protection Team.

Paragraph 4: The Senior Vice Commander shall prepare and present a written and verbal report, on their activities, to the Membership at each conference and convention. A quarterly report is required to be submitted to the Department Adjutant for the Department Executive Committee's review.

Paragraph 5: After the approval of a Department fundraising project by the Department Executive Committee the Senior Vice Commander will lead the project to its completion and ensure it complies with all North Carolina General Statutes, DAV National Bylaws, and other laws and regulations as they may apply.

Subsection 7.3.3: Department First Junior Vice Commander
Paragraph 1: The First Junior Vice Commander is responsible for establishing, coordinating and chairing the Department Membership Program with the explicit purpose of growing the membership of the Chapters. The First Junior Vice Commander will work directly with all chapters that have not yet met their membership goals for the year to create a membership growth plan. In coordination with the District Committeeman and shall be responsible for encouraging the establishment of new chapters.

Paragraph 2: He shall perform other duties as may reasonably be assigned him by the Commander, the Department Executive Committee and these Bylaws.

Paragraph 3: The First Junior Vice Commander shall prepare and present a written and verbal report, on their activities, to the Membership at each conference and convention and to the Department Executive Committee quarterly.

**Subsection 7.3.4: Department Second Junior Vice Commander**

Paragraph 1: The Second Junior Vice Commander shall be responsible for coordinating the Department Local Veterans Assistance Program with the explicit purpose of growing the Local Veteran Assistance Program of the Chapters. In coordination with the District Committeemen, they shall be responsible for encouraging the establishment and implementation of the Local Veteran Assistance Program at all chapters that have not yet established a Local Veteran Assistance Program to obtain 100% chapters participation.

Paragraph 2: He will perform such duties as may be reasonably assigned to him by the Commander, the Department Executive Committee, and these Bylaws.

Paragraph 3: The Second Junior Vice Commander shall prepare and present a written and verbal report, on their activities, to the Membership at each conference and convention and to the Department Executive Committee quarterly.

**Subsection 7.3.5: Department Treasurer**

Paragraph 1: The duties of the Department Treasurer generally correspond to those of a treasurer of a corporation. He shall be a member of the Department Finance Committee but shall not be chairman of that committee.
Paragraph 2: The Treasurer shall keep the financial record of all receipts and disbursements of the Department, dispensing Department funds only upon receipt of an approved voucher from the Department Adjutant. He shall have signature authority for Department banking accounts.

Paragraph 3: All checks shall require two (2) authorized signatures

Paragraph 4: The Treasurer shall receipt for and properly safeguard all Department monies.

Paragraph 5: The Treasurer shall maintain his accounts and records in condition for audit at all times. He shall render a report of the financial status of the Department at all Executive Committee meetings and the Department convention.

Paragraph 6: He shall have his books and accounts audited at the close of the accounting year in accordance with the policies prescribed by the Bylaws of the National Organization.

Paragraph 7: He shall produce his records for inspection at any time during office hours by any elected Department officer and/or the Department Finance Committee, and to any other Department member in good standing, who makes a written request to the Department Treasurer via the Department Adjutant, subject to approval of the Executive Committee.

Paragraph 8: He shall preserve all receipts, canceled checks, vouchers, and other records, maintaining them in a manner that will permit a thorough audit. He shall forward duplicates of it to the Adjutant for file.

Paragraph 9: He shall prepare monthly financial reports and forward a copy of it to the Adjutant, the Finance Committee Chairman, and the Commander. The Adjutant will have published a quarterly report of year-to-date receipts and expenditures.

Paragraph 10: Expenditures shall not exceed the amounts stipulated in the approved budget and it shall be the duty of the Treasurer to see that no expenditure other than those duly approved in the budget are made or contracted to without the written approval of the Department Finance Committee.

Subsection 7.3.6: Department Judge Advocate
Paragraph 1: The Judge Advocate shall be the legal advisor and parliamentarian of the Department. He shall render opinions upon appeal to him. He shall act as advisor to the Commander in disciplinary cases covered by Article 16 of the National Bylaws. He shall review proposed Chapter Constitutions and Articles of Incorporation as prescribed under Sections 9.3 and 9.4 below. The Commander shall refer legal matters to him for an advisory opinion.

Paragraph 2: Decisions of the Commander, whether or not based on opinions of the Judge Advocate, are subject to appeal to the Department Executive Committee and further appeal to the Department Convention, provided that notice of intent to appeal is given in writing to the Department Adjutant within thirty (30) days after the Commander's decision is made known. The decision of the Commander, the Executive Committee or Department Convention, if so appealed, shall be final, subject however, to an appeal to the National Commander.

Section 7.4: Appointive Officers

Paragraph 1: With the approval of the Department Executive Committee, the Commander shall appoint a Department Adjutant, Department Inspector, Department Chaplain, Officer of the Day, Sergeant-at-Arms, standing committee’s Chairman, and other such officers as deemed necessary.

Paragraph 2: The tenure of appointed officers shall be at the pleasure of the appointive power, provided that no term of office shall exceed that of the appointive power, except as otherwise expressly provided for elsewhere in these bylaws.

Paragraph 3: No appointive officer designated in Section 7.4, paragraph 1 above, may serve in any other elected or appointed position within the Department, except as a committee advisor.

Paragraph 4: All appointed officers must be members in good standing according to the Membership Rolls of the National Headquarters.

Paragraph 5: In the event of a vacancy in an appointive office, the Commander shall appoint a member to fill the vacancy, subject to the approval of the Department Executive Committee.

Section 7.5: Duties of Appointed Officers
Subsection 7.5.1: Department Inspector

Paragraph 1: The Inspector shall, under the supervision and direction of the Department Commander, investigate any alleged violation of Chapter, Department, and or National Constitution, Bylaws or Regulations, including but not limited to occurrences in the Department or Chapters which may impugn the integrity or reputation of the Organization. Upon completion of an investigation, inspection, or audit, the Inspector shall render a written report of his findings with recommendations to the Department Commander. After the Inspector gives a report to the Commander he will brief the Department Executive Committee on completed investigations, inspections, and audits.

Paragraph 2: The Inspector should not hold any other elected or appointed leadership position or committee chairmanship within the Department, Department Districts, or Chapters during their tenure as Department Inspector.

Subsection 7.5.2: Officer of the Day

The Officer of the Day shall, in addition to his other prescribed duties, act as the custodian of National and Organizational colors and accouterments and provide a safe storage for these department items. He shall be responsible for placing these items in their proper place at each Convention and Conference. He shall take his rightful place at the podium during the annual installation of newly elected officers.

Subsection 7.5.3: Sergeant-at-Arms

The Sergeant-at-Arms shall, in addition to his other prescribed duties; preserve order during meetings of the Department and upon direction of the Commander shall escort visitors to the podium. During meetings of the Convention, he shall admit only those persons who are properly registered and identified as delegates or alternates. He shall work with the Credentials Committee to meet his objectives.

Subsection 7.5.4: Department Adjutant
Paragraph 1: The Department Adjutant, subject to the instructions of the Department Commander, Department Executive Committee, and the Department Convention, shall supervise and direct all activities of the Department.

Paragraph 2: In addition to the other duties and authority set forth in these Bylaws, the Department Adjutant shall be the Chief Executive Officer of this Organization, and shall be the Secretary of and attend the meetings of the Department Executive and Department Finance Committees, and shall have a voice, but no vote.

Subsection 7.5.5: Department Chaplain

The duties of Chaplain shall be as prescribed in the official Ritual of the Disabled American Veterans Organization.

Subsection 7.5.6: Department Benefits Protection Team Leader

Paragraph 1: The Department Benefits Protection Team Leader shall be responsible for establishing, coordinating, maintaining and chairing the Department Benefits Protection Program with the explicit purpose of growing the Benefits Protection Program of the Chapters. In coordination with the District Committeemen, be responsible for encouraging the establishment and implementation of the Benefits Protection Program at all chapters that have not yet established a Benefits Protection Program to obtain 100% chapter’s participation.

Paragraph 2: The Department Benefits Protection Team Leader shall prepare and present a verbal and written report, on their activities, to the Membership at each conference and convention and to the Department Executive Committee quarterly.

Paragraph 3: He shall perform other such duties as may reasonably be assigned to him by the Commander, the Department Executive Committee, and these Bylaws.

Paragraph 4: The Department Benefits Protection Team Leader shall be a representative of the Department as a member of the State Veterans Council.

Section 7.6: Other Officers
The duties of other officers shall be those prescribed in the Department Bylaws and as directed by the Commander or other presiding officer, subject to the approval of the Department Executive Committee.

Section 7.7: Term of Office - Appointed Officers

Paragraph 1: The term of office of the appointed Department Officers shall not exceed that of the appointing power and may be terminated at any time by the appointing power, provided however, that the removal of the Department Adjutant, Department Inspector, or Department Benefits Protection Team Leader by the Department Commander is subject to approval by a two-thirds vote of the Department Executive Committee.

Paragraph 2: The term of office of all appointed Department Officers terminates automatically at the adjournment of each Convention. There is no right whatsoever to reappointment as a Department Officer.

ARTICLE 8 -- DEPARTMENT COMMITTEES

Section 8.1: Standing Committees

Paragraph 1: The Department of North Carolina shall operate from one Convention to the next by committees, which will have standing authority to act for the Department as prescribed by these Bylaws, subject to the review of the Department Executive Committee.

Paragraph 2: Following are the Committees that will be considered standing committees and have an ongoing function throughout the year. During the Convention they will be considered Convention Committees. Each committee must give a written report to the Department Executive Committee at each Conference and Convention.

- Awards Committee
- Benefits Protection Team
- Blue Hat Committee
- Constitution and Bylaws Committee
- Convention and Conference Committee
- Department Hospital Service Committee
- Finance Committee
- Membership Committee
- VA Voluntary Service Committee (VAVS)
- Veterans Committee
- Women Veterans Committee

Section 8.2: Composition and Appointment of Standing Committees

Paragraph 1: The Blue Hat Committee, Department Finance Committee, Committee on General Resolutions, and Committee on Nomination of Department Officers must be comprised in accordance with their appropriate subsections of these Bylaws.

Paragraph 2: All other Department committees will consist of no less than three (3) nor more than six (6) members, appointed by the Department Commander with the approval of the Department Executive Committee following their election, except as provided for in these Bylaws.

Paragraph 3: The Department Commander must appoint Committee Chairmen not later than July 31, subject to the approval of the Department Executive Committee.

Paragraph 4: Chapter Commanders should advise the Department Adjutant of those chapter members who would wish to serve on a committee. Ordinarily, at no time shall more than one (1) member of a Chapter be appointed to any one committee. No elected or appointed Department Officer may be appointed to serve on a Convention or Standing Committee except as permitted and specified in Article 7 of these Bylaws. For these purposes, the District Committeemen are not considered Department Officers.

Paragraph 5: Any member of any standing committee who shall, without good and sufficient reason, fail to attend three (3) consecutive meetings of the particular body of which they are a member shall be considered to have abandoned and forfeited membership on committee. The term of office of such absentee shall thereby immediately terminate, and the Department Commander shall thereupon appoint a successor to fill out the unexpired term of such a person, subject to the approval of the Department Executive Committee.

Section 8.3: Committee Reports

Committees shall submit a report of their program and actions to the Executive Committee at each Conference and Convention. The Chairman shall render a verbal report of the Committee activities to the Membership at the Convention. All Standing Committee reports must be written by each committee chairman and maintained by the Department Adjutant as a permanent record.
Section 8.4: Duties of Standing Committees

Subsection 8.4.1: Department Finance Committee

Paragraph 1: The Department Finance Committee shall be composed of eight voting members, to include the Department Commander, Senior Vice Commander, Treasurer, Immediate Past Department Commander, and four District Executive Committeemen. Two (2) District Executive Committeemen will be appointed by the Department Commander from even numbered districts in even-numbered years, subject to approval of the Department Executive Committee and two (2) District Executive Committeemen will be appointed from odd-numbered districts in odd-numbered years, subject to approval of the Department Executive Committee. Provided eligible District Executive Committeemen are available, the terms of District Committeemen on the Finance Committee will be limited to four years. The Committee Chairman shall be elected by that committee and shall be one of the two District Executive Committeemen elected from the Executive Committee completing the second year of his term. The Department Adjutant shall serve as secretary, without a vote. The Department Judge Advocate and Department Inspector shall serve as advisors to the Committee with the privilege of attending all meetings and sessions of the Committee with voice but no vote.

Paragraph 2: The Finance Committee shall be responsible for preparing a proposed annual budget. The Finance committee shall furnish a copy of the proposed budget to the Executive Committee at the meeting immediately prior to the annual Convention for its recommendations. The proposed budget shall then be presented to the Convention for approval. In the event that the Convention adjourns without adopting an annual budget, the Executive Committee shall adopt a budget at its first meeting following the Convention.

Paragraph 3: Neither the Executive Committee nor the Convention shall adopt or approve any budget that provides for expenditures in excess of the estimated income for the fiscal year involved, as determined by the Finance Committee, nor shall they approve any expenditure not included in the budget unless the motion also calls for transfer of funding from another account to cover the expense. Exceptions to this policy are authorized in cases of an emergency and/or when the Department must spend down because of excessive assets.

Paragraph 4: The Finance Committee will be authorized to make adjustments in budget accounts of an approved budget provided that (1) the adjustment does not increase the total budget; (2) the adjustment is necessary due to unforeseen circumstances, and (3) the adjustment will not impact on funds appropriated for services to its members.
Paragraph 5: The Finance Committee shall be responsible for the conduct of all audit functions in the Department. The Committee shall assure that Department accounts are audited annually.

Paragraph 6: The Finance Committee shall be responsible for initiation of all Department fundraising projects. They shall make a recommendation to the Department Executive Committee, which shall have the authority to approve or disapprove Department fundraising projects. After the approval of a Department fundraising project by the Department Executive Committee, the Senior Vice Commander will lead the project to its completion and ensure it complies with all North Carolina General Statutes and DAV National Bylaws.

Paragraph 7: The Finance Committee shall review annual Chapter Financial Reports and submit its recommendations for approval to the Department Executive Committee should a Chapter be found in violation of DAV Bylaws or Regulations of the DAV National Executive Committee.

**Subsection 8.4.2: Department Membership Committee**

Paragraph 1: The Department First Junior Vice Commander shall be the Committee Chairman. Committee members shall be the District Committee members representing each District.

Paragraph 2: The committee must establish a Department Membership Program to be carried out in addition to any National Membership Program. The First Junior Vice Commander must provide the membership assembled, at each conference and convention, a verbal report indicating the results of the Department Membership Program. In addition, a written report must be provided to the Department Adjutant for the Department Executive Committee.

Paragraph 3: Shall be responsible for assisting in the formation of new chapters within the Department, utilizing guidelines set forth in the National Bylaws, and shall make recommendations to the Department Executive Committee for approval of new chapters. Shall assist chapters that are having difficulty with membership and public awareness of the Disabled American Veterans. A quarterly report is required to be submitted to the Department Adjutant for the Department Executive Committee’s review.

**Subsection 8.4.3: Department Awards Committee**
Paragraph 1: Shall be responsible for planning, purchase, and preparation of all awards of the Department of North Carolina. Shall be responsible for creating and updating a Department Awards Guideline, subject to the approval of the Department Executive Committee, to be used for evaluating awards to be awarded in the name of the Department.

Paragraph 2: Shall receive award nominations and act as a screening and recommending committee to make appropriate recommendations to the awarding authority.

Paragraph 3: Annual Department Membership Awards that shall be presented at the Department Fall Conference include the following: (All membership awards are to be determined by membership data of the National Membership Department on June 30th annually.)

- Division 1 - Chapter under 100 members achieving the highest % increase of assigned goal.
- Division 2 - Chapter with 101-200 members achieving the highest % increase of assigned goal.
- Division 3 - Chapter with 201-350 members achieving the highest % increase of assigned goal.
- Division 4 - Chapter with 351-500 members achieving the highest % increase of assigned goal.
- Division 5 - Chapter with 501-1000 members achieving the highest % increase of assigned goal.
- Division 6 - Chapter with 1001 or more members achieving the highest % increase of assigned goal.
- Century Club - To each member who secures 100 or more members.

Paragraph 4: Annual Department Awards for outstanding achievement by Chapters and Individual members that may be presented at the Convention:

- Outstanding Disabled Veteran of the Year
- Outstanding Chapter of the Year
- Outstanding Chapter Service Officer of the Year
• Outstanding Social Media Presence
• Outstanding Chapter Commander of the Year
• Outstanding Executive Committeeman of the Year

Paragraph 5: May present the following awards on the recommendation of the Department Awards Committee to be awarded by the Department Executive Committee:

• Patriotism Award (Awarded at each conference and convention.)
• Outstanding Chapter Newsletter (Awarded at each conference and convention.)
• Outstanding Small Employer of the Year (under 200 employees)
• Outstanding Large Employer of the Year (over 200 employees)
• Outstanding Elected Legislator of the Year

Paragraph 6: The Department Commander may make the following awards at any time:

• Outstanding Service Award - Individual, Chapter, or Group
• Department Citations - Individual, Chapter, or Group
• Certificate of Merit - Individual, Chapter, or Group
• Distinguished Service Award - Chapter or Individual
• Outstanding Local Veterans Employment Representative
• Outstanding Disabled Veteran Outreach Program Specialist

Paragraph 7: The Department Commander may make the following awards only at a Department Conference Banquet or Convention Banquet:

• Distinguished Service Award - Chapter and/or Individual.
• Outstanding Local Veterans Employment Representative.
• Outstanding Disabled Veteran Outreach Program Specialist.
Paragraph 8: The Department Commander or the Awards Committee, subject to approval of the Department Executive Committee, may authorize additional awards.

**Subsection 8.4.4: Department Convention and Conference Committee**

Paragraph 1: Shall be responsible for recommending locations in the State of North Carolina to the Department Executive Committee for conferences and the annual Convention.

Paragraph 2: Will serve and be responsible for coordinating the activities at a conference or convention, subject to the approval of the Department Executive Committee or Department Convention.

Paragraph 3: Shall, with the Department Adjutant, serve as the Credentials Committee during the Department Convention.

**Subsection 8.4.5: Department Benefits Protection Team**

Paragraph 1: Shall be responsible for reviewing all resolutions and mandates for legislation affecting disabled veterans in the State of North Carolina, the United States, and its territories.

Paragraph 2: Shall prepare legislative proposals to be presented to the State of North Carolina General Assembly and the Department of Military and Veterans Affairs supporting legislation that will be beneficial to disabled veterans and their families, subject to the approval of the Department Executive Committee or Department Convention.

Paragraph 3: Shall review all legislative proposals and resolutions that affect legislation on a national level for approval at the Department Convention and submission to the National Convention, if approved.

Paragraph 4: Shall coordinate and execute the approved mandates of the Convention, at all Legislative levels throughout the State of North Carolina and at the National level.
Paragraph 5: Shall be responsible for maintaining a list of Chapters and Department members that are concerned with legislative issues. The Benefits Protection Team Leader shall use this list to solicit support of the membership for Department legislative proposals and keep members informed of the progress of legislative matters.

Paragraph 6: Shall inform and coordinate the Department, Chapter, and individual attendance to the Veterans Legislative Day at the North Carolina General Assembly.

Subsection 8.4.6: Department Constitution and Bylaws Committee

Paragraph 1: Shall be responsible for reviewing proposed changes to the Department Constitution and Bylaws and presenting proposed changes to the delegates of the Convention for review and consideration by the Body. Shall ensure that approved changes are submitted to the Department Judge Advocate and National Judge Advocate for final approval.

Paragraph 2: Shall be responsible for review and submission to the Department Convention, of proposed changes to the National Constitution and Bylaws with submission of approved changes to the National Convention.

Subsection 8.4.7: Department VA Voluntary Service Committee (VAVS)

Paragraph 1: The Committee shall consider all matters pertaining to the DAV Voluntary Service Program at VA Medical Centers and outpatient clinics.

Paragraph 2: Committee members shall include the Hospital Service Coordinators, VAVS Representatives, and VAVS Deputies from each VA Medical Center within North Carolina. The Department Second Junior Vice Commander will be a member of this committee. The Chairman will oversee the Voluntary Service Program to include the Hospital Service Coordinators and the various service programs within the VA Medical Centers, Health Care Centers, Community Based Outpatient Clinics, and State Veterans Homes.

Paragraph 3: The Department Executive Committee will select a VA Voluntary Service Chairman, who shall be the Chairman of the Department VA Voluntary Service Committee. If the position becomes vacant for any reason, the Department Executive Committee, will elect a new VA Voluntary Service Chairman.
Paragraph 4: A quarterly report is required to be submitted to the Department Adjutant for the Department Executive Committee’s review.

**Subsection 8.4.8: Blue Hat Committee**

Paragraph 1: A standing committee known as the Blue Hat Committee will serve in an advisory capacity to the Department Commander, the Department Executive Committee, Department Conventions, and Department Conferences. This committee shall consist members, in good standing, of the Department of North Carolina.

Paragraph 2: The Chairman and Vice Chairman shall be elected annually at the Department Convention meeting of the Committee. The Vice Chairman will be the committee secretary. If the Chairman position is vacated for any reason, the Vice Chairman will become the Chairman and a new Vice Chairman will be elected by the Membership at the next Department Conference. If the Vice Chairman position is vacated for any reason, a new Vice Chairman will be elected by the Membership at the next Department Conference.

**Subsection 8.4.10: Women Veterans Committee**

Paragraph 1: The Women Veterans Program Mission is to provide an opportunity and environment where ideas and suggestions can be shared to help make all Women veterans more productive and beneficial, which will ignite a vision to inspire an honest, respectable, action-oriented forum for Women Veterans to recover, thrive, and give back to lives of fellow Comrade Women Veterans. A quarterly report is required to be submitted to the Department Adjutant for the Department Executive Committee’s review.

Paragraph 2: The Women Veterans Program Coordinator will be responsible for oversight of the administration of Women Veterans Program to ensure compliance with National Disabled American Veterans Organization’s mission as follows:

- Continuous training and education in the area of Women Veterans Issues.
- Dispensing updates and information passed down from the National DAV.
- Continuous program development that will be relevant to the changing environment concerning Women Veterans.
• Promoting collaboration between Department of North Carolina Women Veterans Program and interested agencies, organizations, and members of the state communities.

Subsection 8.4.11: Veterans Committee

Paragraph 1: The Veterans Committee’s purpose is to bring awareness of non-legislative issues concerning veterans and to provide an opportunity and environment where ideas and suggestions can be shared to help make all veterans more productive and influential. Areas under this Committee can be amputee veterans, elderly veterans, World War II veterans, Korean War veterans, homeless or imminently homeless veterans, rural veterans, veterans with mental/emotional concerns, veteran suicide awareness, and other areas of interest and groups of veterans identified in the future. A quarterly report is required to be submitted to the Department Adjutant for the Department Executive Committee’s review.

Paragraph 2: The Committee Chairman will attend all North Carolina Governor’s Working Group (NCGWG) meetings and events as an official representative of the Department. The Chairman will ensure that relevant information received from DAV or Department of Veterans Affairs is distributed to all Chapters, DAV Auxiliary State Department, and other interested parties. Also, the Chairman will provide training in the non-legislative areas covered by this Committee at all Department Conferences. In addition, the Chairman will give a report to the members assembled at the Department Convention with a written report submitted to the Department Adjutant for the Convention minutes.

Paragraph 3: The Chairman will encourage continuous program improvement that will be relevant to the changing environment concerning veterans by promoting collaboration between the Department and interested agencies, organizations, and members of the community.

Section 8.5: Convention Committees

In addition to the Standing Committees of the Department, the Committee on Nomination of Department Officers and the Committee on Resolutions will meet at the Call of the Convention in order to conduct business specific to the Convention.

Subsection 8.5.1: The Committee on Nomination of Department Officers

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This Committee consists of an appointed advisor plus one primary or alternate member elected by the Districts. The advisor opens the committee meeting and runs an election for a committee chairman. The Committee chairman will have the Committee consider and present to the Department Convention a slate of candidates which it shall nominate for department office. Committee recommendations will be kept confidential by the Advisor until called for at the election session of the Convention, where the Chairman will present the slate of candidates. Any National representative may attend the Nomination Committee meeting with a voice but no vote. No district member will be allowed to serve more than one (1) year as either the primary or alternate member and must not serve again for three (3) years to provide for greater participation from within each district.

Subsection 8.5.2. The Committee on General Resolutions

This Committee consists of an appointed advisor plus one primary or alternate member elected by the Districts. The advisor opens the committee meeting and runs an election for committee chairman. The Committee chairman and Committee will consider all matters which are not covered by other committees of the Convention. Any National representative must be allowed to attend any committee meeting. No district member will be allowed to serve more than one (1) year as either the primary or alternate member and must not serve again for three (3) years to provide for greater participation from within each district.

Section 8.6: Convention Committee Reports

Each Convention Committee shall submit a final report of its findings and recommendations to the Convention when called upon to do so by the Department Commander.

ARTICLE 9 -- CHAPTER

Section 9.1: Organization

Local units, termed "Chapters", may be created and shall operate under the of the National Bylaws, Rules and Regulations, Department Bylaws and Regulations, and its own Chapter Constitution and Bylaws. No chapter may operate within this Department until it has received a National Charter. A petitioning group desiring a charter shall apply in writing to the National Executive Committee via the Department Executive Committee. No chapter may be named for a living person or a deceased person without the next of kin's explicit written permission.
Section 9.2: Chapter Officers

Each chapter shall elect a chapter commander, a chapter senior vice commander, and one or more chapter junior vice commanders, a treasurer, and shall elect or appoint an adjutant and a chaplain no later than May 31 unless a National, State, or Local emergency has been declared that directly affects the chapter. If a National, State, or Local emergency has been declared and is directly affecting the chapter, the chapter must communicate as soon as possible with the Department to meet this obligation. The Chapter may elect or appoint such other officers as may be necessary to operate the chapter. Appointed officers shall serve at the pleasure of the appointing power. Installation of chapter officers shall take place within thirty (30) days of their election or appointment but no later than June 30. Neither a chapter commander nor any vice commander may serve as chapter adjutant or treasurer. The chapter adjutant may also be the chapter treasurer. There shall be no voting by proxy or voting by absentee ballot.

Section 9.3: Constitution and Bylaws

Paragraph 1: Each chapter must adopt its own constitution, bylaws, and regulations provided that such chapter constitution, bylaws, and regulations do not conflict with those of the National Organization or with those of the Department and provided they are reviewed first by the Department Judge Advocate and then approved by the National Judge Advocate.

Paragraph 2: Chapters are required to submit five (5) copies of the chapter’s constitution and bylaws and changes to the Department Judge Advocate via the Department Adjutant with a copy of the minutes of the first reading (or acknowledgement of a copy being presented to each member) and second reading and approval of proposed changes.

Section 9.4: Articles of Incorporation

Within ninety (90) days after its charter is issued, each chapter shall incorporate under the appropriate laws of North Carolina. The Articles of Incorporation shall be completed by the Department Adjutant of the Chapter’s signature. The chapter constitution, bylaws, and rules the chapter wishes to adopt must be reviewed by the Department Judge Advocate and forwarded to the National Judge Advocate for approval. The Department Adjutant is charged with the responsibility of assuring that all chapters are and remain incorporated. The Department Adjutant shall have the authority and obligation to file Articles of Dissolution for chapters that have had or voluntarily given up their Charter or had their Charter revoked.
Section 9.5: Chapter Fundraising

Paragraph 1: No chapter, group of chapters, districts, or committees, separately or collectively, directly or indirectly, shall conduct a public fundraising project without first obtaining the consent, in writing, of the Department Executive Committee.

Paragraph 2: No chapter or its auxiliary shall conduct a fundraising project in the territory of any other chapter unless written approval of the chapter concerned is first received and forwarded to the Department Adjutant with a Fundraising Request for the Department Executive Committee’s review. If a chapter denies a Fundraising Request, the denying chapter must provide the denial in writing, with a justification for the denial, to the requestor and the Department Adjutant for file.

Section 9.6: Fundraising Fees and Procedures

Paragraph 1: Each chapter, which shall conduct any fundraising project or derive any funds using the name or insignia of the Disabled American Veterans, must first obtain Department approval for all such activities at least thirty (30) days prior to such events. All requests for fundraising projects shall be made to the Department Headquarters on forms made available by the Department Adjutant.

Paragraph 2: Each Chapter shall remit to the Department Service Foundation 10 percent of the net proceeds of all fundraising projects, with the exception of Forget-Me-Not Drives. All payments to the Department Service Foundation must be made within thirty (30) days upon completion of the fundraising project and accompanied by a Fundraising Activity Report form to be furnished by the Department Adjutant. Failure to remit payment within thirty (30) days upon completion of a fundraising project, will automatically result in a penalty of an additional 10 percent of the next proceeds to be made payable to the Department Service Foundation.

Paragraph 3: A quarterly report and remittance will be required on any continuous fund-raising activity such as bingo, a canteen, property rentals, etc.

Paragraph 4: Any Chapter, which conducts a fundraising project without prior approval or notice, as required herein, will thereby subject its charter to suspension or revocation. Any Chapter found to have held a fundraising project as required by Paragraph 1 above, shall pay 20 percent of the gross proceeds realized from the project to the Department Service Foundation as a penalty for violation of the National and Department Bylaws. Subsequent violations of the DAV National and Department Bylaws may result in additional penalties as determined by the Department Executive Committee or the Department Commander in cases of possible Charter suspension. Page 41 of 53

Paragraph 5: The Department Executive Committee will have the authority to enforce and supervise the provisions of this Section.
Paragraph 6: The Auxiliary State Department, each Auxiliary Unit, and any future auxiliary subordinate unit of the Disabled American Veterans must follow their respective Bylaws in regards to fundraising. When required, the Department Executive Committee must review and take action upon all fundraising project requests submitted to it via the Department Adjutant.

Section 9.7: Financial Records and Reports

Paragraph 1: Each chapter will keep a complete financial record of all monies received, expended, and remitted in accordance with the instructions contained in Section 9.3 of the National Bylaws. Each chapter will submit an annual financial report within sixty (60) days after the close of the accounting year, which will be the membership year commencing July 1 and ending June 30 to the Department Headquarters on forms provided by National Headquarters. A copy of the bank statement for each account held in the name of the organization for the period ending June 30 of the accounting year will accompany the annual financial report to Department Headquarters.

Paragraph 2: All financial reports will specify and itemize the precise source and expenditure of all funds of the chapter during the reporting period. Broad or general classifications will not be deemed acceptable and may subject the chapter to the audit provisions of Article 15, Section 15.7, Paragraph 2 of the National Bylaws.

Paragraph 3: Each chapter will have an audit committee composed of at least three members of the chapter, excluding the commander, senior vice commander, treasurer, adjutant and finance committee chairman, who will conduct a quarterly audit of the chapter finances. These audits will be required in addition to the annual audit required by the National Organization.

Paragraph 4: Failure to file annual financial reports will be cause to suspend or revoke the chapter charter.

Paragraph 5: Each chapter will keep records of its financial records, executive committee and membership meeting minutes, and all other documents available and open for review by the Department at all times.

Paragraph 6: Each Chapter shall be responsible for filing their IRS Form 990/N/EZ by September 30 of each year. In addition, proof of IRS Form 990/N/EZ acceptance must be sent to the Department Adjutant for retention in the Chapter’s File. The Department Treasurer may extend the deadline to October 30 by written request, from the Chapter Commander, showing good cause, for the extension.
Paragraph 7: Chapters will not have any form of ATM (Automatic Teller Machine) or Debit card in the name of the chapter or any electronic payment account (Paypal, Google Pay, Apple Pay, etc.) linked to any chapter held account. Chapters may have a Merchant account with the approval of the Department Adjutant and Treasurer.

Section 9.8: New Chapters

Upon the granting of a Chapter Charter by the DAV National Executive Committee, within the jurisdiction of the Department, the Department will provide the newly chartered Chapter a National Headquarters approved Chapter Flag with gold fringe (4-foot by 5-foot size), pole, stand, pike, gold cord, and tassels (aka Complete Chapter Flag Kit) which is to be presented to the newly formed Chapter’s Commander by the Department Commander, or their designee, at a Department Conference or Convention. This section only applies to new chapters formed after July 1, 2016 and shall not apply to any Chapter who has had its charter revoked and then later reissued by the National Executive Committee unless a new Chapter number is assigned to said Chapter.

ARTICLE 10 -- AUXILIARIES

Paragraph 1: The Department of North Carolina recognizes the Disabled American Veterans Auxiliary as an auxiliary unit of the Disabled American Veterans. Each recognized auxiliary shall present a report of their status and prior year accomplishments to each annual Department Convention.

Paragraph 2: The Disabled American Veterans Auxiliary State Department of North Carolina and its subordinate units are subject to their organization’s Bylaws unless specifically stated in their Bylaws that the Disabled American Veterans has an action to preform. The Disabled American Veterans Department of North Carolina has no direct control nor direct oversight through these Bylaws. Any issue or concern regarding the Disabled American Veterans Auxiliary or any other auxiliary will be brought to their National Inspector General’s attention.

ARTICLE 11 -- REVENUE

The revenue of this Department will be from any source. However, fundraising revenue of this Department must be in compliance with Section 15.2 of the National Bylaws and Regulation 5 of the National Executive Committee.
ARTICLE 12 -- MISCELLANEOUS

Section 12.1: Corporate Organization

Paragraph 1: This Corporation is not organized for profit. It shall issue no stock. No part of its net earnings shall inure to the benefit of any individual. No member shall have any pecuniary interest in any of the income, earnings, assets or property of this Corporation, or shall any part thereof be withdrawn or distributed to any of its members.

Paragraph 2: Upon final dissolution or liquidation of this Corporation, and after the discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets shall be distributed to the National Organization or to such charitable corporation as a court of competent jurisdiction determines to have purposes closest to those of this Corporation.

Paragraph 3: The office of the Department Commander is comparable to that of a chairman of the board and president of a corporation; a Department Vice Commander, a vice-president; the Department Adjutant, chief executive officer and secretary, and the Department Executive Committee is comparable to a corporate board of directors.

Paragraph 4: The names and addresses of the members of the Disabled American Veterans and its Auxiliaries, in whatever format, shall not be used for commercial purposes, in support of any political action committee, or for any other political use. Nothing in this paragraph shall prohibit their use in fund-raising as permitted by these Constitution and Bylaws.

Paragraph 5: The Department shall have an official seal in form and content as prescribed by the National Organization.

Section 12.2: Rules of Order

All matters of procedure not otherwise provided for in the Bylaws of the National Organization, these Bylaws, or in the Rules of the Convention shall be governed by the most current edition of Robert’s Rules of Order.
Section 12.3: Bonds

The Department shall provide a Fidelity Bond with a maximum liability of $500,000, which covers all elected and appointed Department Officers and members of the Department Executive Committee.

Section 12.4: Fiscal Year

The fiscal year of this corporation shall be from July 1 to June 30.

Section 12.5: Definitions

Paragraph 1: Whenever the word "National" is used herein, it shall refer to the Disabled American Veterans, a corporation created by an act of Congress, with its principal place of business at Cold Spring, Kentucky, mailing address, P. O. Box 145550, Cincinnati, Ohio, 45250-5550.

Paragraph 2: Whenever the words "State" or "Department" are used, they shall unless the context clearly otherwise indicates, refer to the Department of North Carolina, Disabled American Veterans, a corporation duly chartered under the laws of the State of North Carolina.

Section 12.6: Presumed Applicability of Constitution

Paragraph 1: This constitution and subsequent revisions thereto shall be binding on all members of this corporation, including all chapters within the Department, whether incorporated or not.

Paragraph 2: Each member and chapter severally agree not to bring any action or proceedings in any court of law or equity relating to his or its rights or privileges as a member or officer until all remedies provided by this Constitution and the National Constitution and Bylaws have been exhausted.

Section 12.7: Notification of Meetings
All parties involved in meetings of committees, boards, or councils authorized by this Constitution and Bylaws, will be given adequate prior notice of meetings at least ten (10) days in advance. Due consideration will be given to mail delays, etc., with telephone or electronic notice given when appropriate.

Section 12.8: Amendment of Bylaws

The Bylaws may be amended at any Department Convention by a vote of two-thirds of the total accredited delegates assembled in the room at the time of voting, provided that the proposed amendments shall have been read to the Convention at least twice or read once and presented in writing once, before being voted upon. In either case, two different business sessions must be involved. The Department Commander, the Department Adjutant, and the Department Convention and Conference Committee’s Chair will ensure that during the Convention there are no other scheduled sessions during the time of the scheduled Convention Business Sessions. To allow for maximum accredited convention delegates attendance during Constitution and Bylaws discussion and voting. (NOTE: This does not apply to amending Section 3.12, Rules of the Convention. See Section 3.13 above.)

Section 12.9: Gender

The masculine, whenever used in the Department Constitution, these Bylaws, or any regulation adopted, shall include the feminine gender.

Section 12.10: Employment

Paragraph 1: In order to avoid a conflict of interest, real or implied, no immediate family member, defined as Spouse, Mother, Father, Sister, Brother, Son, or Daughter of an employee shall be considered for employment by the Disabled American Veterans, Department of North Carolina. This includes all areas of service where employees may be engaged in support thereof, as defined by the Department Executive Committee.

Paragraph 2: Any and all actions regarding Department employees, not specified in the Department Employee Handbook, is under the sole jurisdiction of the Department Executive Committee. The Department Adjutant, will recommend to the Department Executive Committee, the hiring of any Department employee. This Department Commander and Department Adjutant shall not have the authority to terminate any employee.
Paragraph 3: The most current edition of the Department Employee Handbook will be attached as an Appendix to these Bylaws. The Department Employee Handbook may be changed at any time by a majority vote of the Department Executive Committee.

Section 12.11: Service Foundation

Paragraph 1: The Department of North Carolina recognizes the creation of a subordinate entity called “DAV Department of North Carolina Service Foundation” (hereafter “Foundation”). The Foundation shall have the sole purpose to provide a direct and substantial benefit to ill and injured veterans, their dependents and their survivors. In addition, the Foundation shall have the purpose of supporting programs and activities sponsored by DAV National Organization, DAV Department of North Carolina, Department of Veterans Affairs, and other organizations supporting veterans.

Paragraph 2: The Bylaws of the DAV Department of North Carolina Service Foundation will be attached as an Appendix to these Bylaws. Modifications to these Bylaws may be amended at any Department Convention by a vote of two-thirds of the total accredited delegates assembled, provided that the proposed amendments shall have been read to the Convention at least twice or read once and presented in writing once, before being voted upon. In either case, two different business sessions must be involved.

Paragraph 3: The Foundation may fundraise with the approval of, and subject to the conditions that may be imposed by, the National Bylaws, National Executive Committee Regulations, Department Bylaws, and Department Executive Committee.

Section 12.12: Failure to Attend Meetings

Any member of any committee, commission, or other body who shall, without good and sufficient reason, fail to attend three consecutive meetings of the particular body of which they are a member shall be considered to have abandoned and forfeited membership on such body. The term of office of such absentee shall thereby immediately terminate, and the Department Commander shall thereupon appoint a successor to fill out the unexpired term of such a person.

Section 12.13: Department Travel and Allowance Guide
Paragraph 1: The delegates assembled at the Department Convention will adopt an annual Department Travel and Allowance Guide to establish the methods and means in which members actively serving in various Department and District positions will be reimbursed for their position's related expenses and it will not supersede the Department Constitution and Bylaws. If established and approved by the Convention, the Department Travel and Allowance Guide will only be valid for the following fiscal year starting on July 1 and ending on June 30. The Department Executive Committee may not alter, change, or otherwise modify the Department Travel and Allowance Guide after it has been approved by the Convention.

Paragraph 2: The Department Travel and Allowance Guide will not automatically renew and will expire on June 30 of each year. It must be annually reviewed and approved by the Delegates assembled at the Department Convention to be valid. If the Department Travel and Allowance Guide is not approved by the Delegates assembled at the Department Convention, a limited and severely restricted Department Travel and Allowance Guide will be put in force whereby only Department-level elected and appointed officers will be reimbursed at the same level as the previous year's Department Travel and Allowance Guide, for only National Convention, State Commanders and Adjutants Orientation at National Headquarters, and National Mid-Winter Conference. No other reimbursable expenses will be allowed.
DEPARTMENT EXECUTIVE COMMITTEE REGULATIONS

of

Disabled American Veterans

Department of North Carolina, Inc.

The following regulations have been adopted by the Department Executive Committee ("DEC") and the delegates assembled at the Annual Convention under the authority given to it by Article 8, Section 8.5 of the National Bylaws. References to "DAV" in these regulations are to the DAV Department of North Carolina, and Chapters under its jurisdiction, unless otherwise indicated. All uses of the masculine gender are intended to be gender-neutral. Whereas any DEC regulation(s) are found to be in conflict with the DAV National Constitution, Bylaws, or Regulations of the National Executive Committee now in force, or in the future amended, only the offending regulation(s) shall be considered null and void.

REGULATION 1 -- CONFLICT OF INTEREST POLICY

This policy applies to all members of the DAV Department of North Carolina Executive Committee (hereafter "Members"). Members are in a position to influence the actions of DAV Department of North Carolina with respect to matters decided by the Members.

If a Member may, or will, receive a direct or indirect benefit from a particular motion decided by the Body as a whole, the Member has a conflict of interest. The benefit referred to may be financial or non-financial. An indirect benefit may be, but is not limited to, a benefit to a relative or business associate of the Member. An indirect benefit may also be one that flows to an organization in which the Member has an interest, financial or otherwise.

If a Member has a conflict of interest or believes that he may have such a conflict, the Member must fully disclose the conflict, or potential conflict, to the Department Executive Committee at the earliest possible time and abstain from any involvement whatsoever in the issue. This means that the Member may not discuss the issue with other Department Executive Committee members, may not be present during Department Executive Committee consideration of the issue and, may not vote on the issue. The minutes of the Department Executive Committee meeting shall reflect that all of these safeguards were observed.
It is important to note that a Member should not participate in the review by the Department Executive Committee of decisions of a Chapter if the Member was directly involved in the original decision. All Members covered by this policy should acknowledge receipt of a copy of it immediately upon assuming office and annually for as long as they serve on the DAV Department of North Carolina Executive Committee.

REGULATION 2 -- NON-DISCRIMINATION POLICY

It is the policy and commitment of DAV Department of North Carolina, and the Chapters under its jurisdiction, that they do not discriminate on basis of race, color, religion, creed, gender, age, national origin, ancestry, physical or mental disability, marital status, or military status, in any of their activities or operations.

**Equal Employment Opportunity**

DAV Department of North Carolina, and the Chapters under its jurisdiction, are committed to a policy of equal employment opportunity and does not discriminate in the terms, conditions, or privileges of employment on account of basis of race, color, religion, creed, gender, age, national origin, ancestry, physical or mental disability, marital status, military status or otherwise as may be prohibited by federal and state law. Any Department of Chapter officer, employee, board member, volunteer, or client who believes that he or she has been discriminated against is strongly encouraged to promptly report this concern, in writing, to the Department Adjutant or Department Commander.

**Discriminatory Harassment**

Harassment or intimidation of a client, staff person, or guest because of that person’s race, color, religion, creed, gender, gender expression, age, national origin, ancestry, physical or mental disability, marital status, sexual orientation, or military status is specifically prohibited and may be grounds for action under DAV National Bylaws Article 16. Harassment and intimidation includes but not limited to abusive, foul or threatening language, or behavior. DAV Department of North Carolina is committed to maintaining a safe and productive environment that is free of any such harassment and will not tolerate discrimination against staff members, volunteers, or clients.

Issues of discriminatory treatment, harassment, or intimidation on any of these bases should immediately be reported in writing to the Department Adjutant and, if substantiated, prompt action will be taken.
REGULATION 3 -- WHISTLEBLOWER POLICY

This policy shall govern the officers, members, employees, and volunteers of the DAV Department of North Carolina and the Chapters under its jurisdiction. It is intended to prevent improper activities, encourage persons to report what they believe, in good faith, are improper actions including, but not limited to, questionable accounting practices and to protect individuals from retaliation for reporting such improper or questionable activities and practices.

**Reporting**

All of the above persons are required to report what they believe, in good faith, are illegal, improper, or questionable activities.

**No Retaliation**

No person who, in good faith, makes such a report shall be harassed, threatened, discriminated against, discharged, or subjected to other forms of retaliation. Any person who retaliates is subject to disciplinary action under DAV National Bylaws Article 16

**Reporting Violations**

Persons are encouraged to share their questions and concerns with the Department Commander. or, if he/she is the subject of the complaint, to the Department Inspector. If a person believes his or her concern is not being addressed by the Department, he or she may communicate with the Inspector General at DAV National Headquarters.

**Handling Reports**

Each whistleblower complaint shall be made in writing and presented to the Department Commander or, if he/she is the subject of the complaint, to the Department Inspector. Such officer shall make certain that the complaint is promptly and thoroughly investigated and that a report thereon, with appropriate recommendations, is made to the Executive Committee for corrective action within thirty (30) days of the complaint, unless otherwise extended by the Department Executive Committee, for good cause shown.

**Acting in Good Faith**
Any allegations that prove not to be substantiated, and which prove to have been made maliciously or knowingly to be false, are to be viewed as a serious offense subject to disciplinary action under DAV National Bylaws Article 16.

Confidentiality

Reports submitted under this regulation are considered confidential and will be treated as such. They shall be kept confidential to the extent possible, consistent with the need to conduct an adequate and thorough investigation.

REGULATION 4 -- CONTRACTS BY CHAPTERS

General Rule:

All contracts entered into by a subordinate unit, whether or not subject to approval by the National Executive Committee and including, without limitation, leases, contracts for the sale or purchase of real or personal property and employment and consulting contracts, should advance and promote the purposes of DAV.

Required Contract Provision:

In addition to any requirement imposed by the DAV National Bylaws, the regulations or subsequent actions of the National Executive Committee, Department Bylaws, and the regulations or subsequent actions of the Department Executive Committee, all contracts formed by Chapters must contain the following standard provision or its substantial equivalent:

“All parties to this contract expressly agree and covenant that they will not seek from the DAV National Organization nor the DAV Department of North Carolina, through litigation or otherwise, any damages arising or alleged to arise from the performance or nonperformance of this contract. The DAV National Organization and DAV Department of North Carolina are not parties to this contract.”

Contracts for Chapters:

A copy of any proposed contract, in its entirety, must be submitted to the Department Executive Committee for their review and approval or disapproval via the Department Adjutant.

- If the proposed contract is approved by the Department Executive Committee, a fully executed copy must be provided to the Department Adjutant for retention.

- If the proposed contract is disapproved by the Department Executive Committee, the Chapter may not enter into the proposed contract. If the Chapter enters into a disapproved contract, the Chapter may be subject to having its Charter suspended and/or revoked under Article 6 of the National Bylaws and the contract signers shall be subject to disciplinary action under Article 16 of the National Bylaws.
The written copy of all proposed changes was provided to all Delegates upon check-in at the Annual Convention of the Disabled American Department of North Carolina, Inc. on the 21st day of June 2019 and it was verified at the First Business Session that each Delegate had received a copy of the proposed changes.

The reading and adoption occurred during the second Business Session of the Annual Convention of the Disabled American Veterans Department of North Carolina, Inc. on the 22nd day of June 2019.

ATTEST:

June 20-2019 – June 23, 2019

Department Commander Linda Gibson

Department Judge Advocate E. Ray Chambers

Michael E. Dobmeier
DAV National Judge Advocate

Date 10-15-19

I CERTIFY that the within constitution and/or by-laws does not conflict with those of the National Organization, and to that extent, is approved subject to my letter of

Date: 10-15-19
DAV National Judge Advocate
APPENDIX 1 -- DEPARTMENT DISTRICTS (AS OF JULY 1, 2019)


DISTRICT THREE: The counties of Carteret, Craven, Duplin, Jones, New Hanover, Onslow, Pamlico, Pender, and Sampson.


DISTRICT FIVE: The counties of Bladen, Brunswick, Columbus, Cumberland, Hoke, Moore, Richmond, Robeson, and Scotland.

DISTRICT SIX: The counties of Alamance, Caswell, Guilford, Randolph, and Rockingham.

DISTRICT SEVEN: The counties of Ashe, Allegheny, Davidson, Davie, Forsyth, Surry, Stokes, Wilkes, and Yadkin.

DISTRICT EIGHT: The counties of Anson, Cabarrus, Gaston, Mecklenburg, Montgomery, Rowan, Stanly, and Union.

DISTRICT NINE: The counties of Alexander, Avery, Burke, Caldwell, Catawba, Cleveland, Iredell, Lincoln, and Watauga.